



WEST SACRAMENTO COMMUNITY THEATER, INC.

Rules and Regulations

The two primary concerns for theater, as with almost everything else in this life, are courtesy and safety. Every rule we ask you to observe involves one or both of these factors. These rules apply specifically to accepted theater behavior and are an essential part of a successful production. Please read the rules and regulations, sign the form on the last page and return it to the Stage Manager before our first rehearsal. We want you to value the theater experience and we can't wait to get started!

1. Be on Time! And be at the correct locations specified on the schedule and in the correct clothing for rehearsal.
2. Always inform the Stage Manager or Assistant Stage Manager if you must be absent.
3. If you don't know – if you are uncertain – if you forget – ASK!
4. No gum, food or drinks except when and where authorized.
5. No smoking! Except when and where authorized.
6. Cell phones and pagers must be turned off or set on silent mode.
7. Shoes or sandals are always required...No bare feet!
8. Use of alcohol and drugs are strictly prohibited!
9. No alcoholic beverages before rehearsals or performances.
10. Do not handle any props, scenery or equipment other than those assigned to you!
11. Conduct yourself in a professional manner at all times.
12. All theater participants will respect the property of the West Sacramento Community Theater, Inc., and respect the facilities used for rehearsals and performances.
13. Obey the house rules!
14. When the Director, Stage Manager, or Assistant Stage Manager is speaking, your full attention is required. You may resume your conversation when they are done with their announcements. This is to avoid running over scheduled times for rehearsals.

Safety Rules – Apply to everyone at all locations

1. No jumping, leaping, or climbing on and off the front of any stages, loading docks, etc. and running unless blocked to do so.
2. Avoid electrical outlets, cables, lighting instruments, fly rail, and any other restricted areas.
3. Everyone is responsible to clean up all areas and help keep them clean – put things away when you are finished with them.
4. Only handle your own props – unless given a specific assignment by the Stage Manager or Assistant Stage Manager.

Courtesy Rules – Apply to everyone

1. ABSOLUTELY NO peeking through curtains or contact with the audience once the house is open.
2. Once the stage is set for performance – no one is allowed on the stage except for authorized personnel (i.e. stage crew). Places will be called for cast member once the stage is clear for performance.
3. All movement back stage during the performance must be slow, quiet, and careful with special attention to sightlines.
4. ABSOLUTELY NO unauthorized people allowed backstage during rehearsals or performances.
5. Borrowed props should be treated with great care.
6. During the rehearsal and performances, ALWAYS follow the direction given by the Stage Manager or Assistant Stage Manager.

CAST Rules

1. Learn your lines by the dates set by the director.
2. Make use of warm-ups (vocal and physical).
3. Perform the show as rehearsed and interpreted by the director, without changing lines, business, movement, character, etc.
4. BE QUIET ON STAGE AND BACKSTAGE!
5. Always help in keeping the dressing area clean.

Statement on Sexual Harassment

The West Sacramento Community Theater, Inc. is committed to an open and harassment free atmosphere for all of its members.

The West Sacramento Community Theater, Inc. accepts the definition of harassment as verbal, non-verbal, or physical conduct, which has the purpose, or effect of unreasonable interfering with an individual's work or performance, or creating an intimidating, hostile, or offensive work environment. (For example a pattern of conduct which causes discomfort, humiliation or both.) If such conduct is displayed, action could include (but not limited to) the dismissal from the organization, and the reporting of an alleged illegal offence to the proper authorities.

Consent to Abide by Rules and Regulations

I, the undersigned, do hereby state that I have read and understood the West Sacramento Community Theater, Inc. Rules and Regulations, and the Statement on Sexual Harassment, and will abide by the conditions outlined therein.

Signature: _____ *Date:* _____



Audition Form

Date: _____

Please complete:

Name: _____

Address: _____

Contact Telephone Number: _____

E-Mail Address: _____

Emergency Contact Name: _____

Emergency Contact Number: _____

Production Auditioning For: _____

Part Auditioning For: _____

Please check one:

____ Will accept any part.

____ Will only accept part auditioned for.

____ Will Work Backstage/Scene crew

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Please tell us of any previous theater experience – or attach your resume.



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